Call forward setup guide on Deltapath system

1. Click “Line Features”.

![Image of Line Features]

2. Click the pencil icon of the status “call forward specific”.

![Image of Number Status]

3. Click the pencil icon of the step “1 Ring the following destination (Extension of the user)”.

![Image of Routing Step Settings]

4. In the “Routing Step Settings” window:
   a. Tick the “Ring the following for” radio button.
   b. Enter 25 for the seconds.
   c. Select without Call Screening”
d. Tick the “Other Number” box

e. Type in the phone number to redirect the call. Remember to add a “9” first if the phone number is an external number.

f. Click OK to confirm

5. Click the icon on the left hand side to bring up the Information menu:

6. Click the Pencil icon to bring up the schedule list. Under “Current Status”, select “call forward specific”. Click “OK” to confirm.
7. To reset to default, repeat steps 6 and 7. Under “Current Status”, select “ring and vm”. Click “OK” to confirm.